



EIA PROCEDURE AND REPORT REVIEW

Reviewing EIA Reports



Module Objectives

- ◆ **After completing this module, you will be able to:**
 - Review the EIA report in a structured and organized manner
 - Prepare a clear and concise case summary and recommendations
 - Prepare a clear, accurate and focused minutes of EIA meetings according to DOE Guidelines, Minit Ceraian to DG
 - Prepare EIA approval / rejection letter
 - Prepare and issue focused EIA Approval conditions in a structured manner



Introduction

- ◆ Reviewing EIA – main activity for Environment Agencies
- ◆ Approve or reject EIA Report (not project)
- ◆ No specific or internationally accepted criteria for EIA report review
- ◆ To standardize reviewing procedures
- ◆ Decisions to be documented as clearly as possible



General steps in the Review Process

- ◆ Main objectives of the EIA review process:
 - Critically review the EIA report
 - Evaluate development and environmental cost and benefit of the final project plan; and
 - **Formulate recommendations and guidelines to the project approving authority** relevant to the implementation of the project.



General steps in the Review Process

- ◆ Firstly, scale of review must be established (including who sit on review panel, role of public and other agencies)
- ◆ Secondly, criteria for the review must be established – be as systematic and objective as possible
- ◆ Thirdly, carefully examine the mitigation measures proposed and ensure that they are sound and possible to implement.

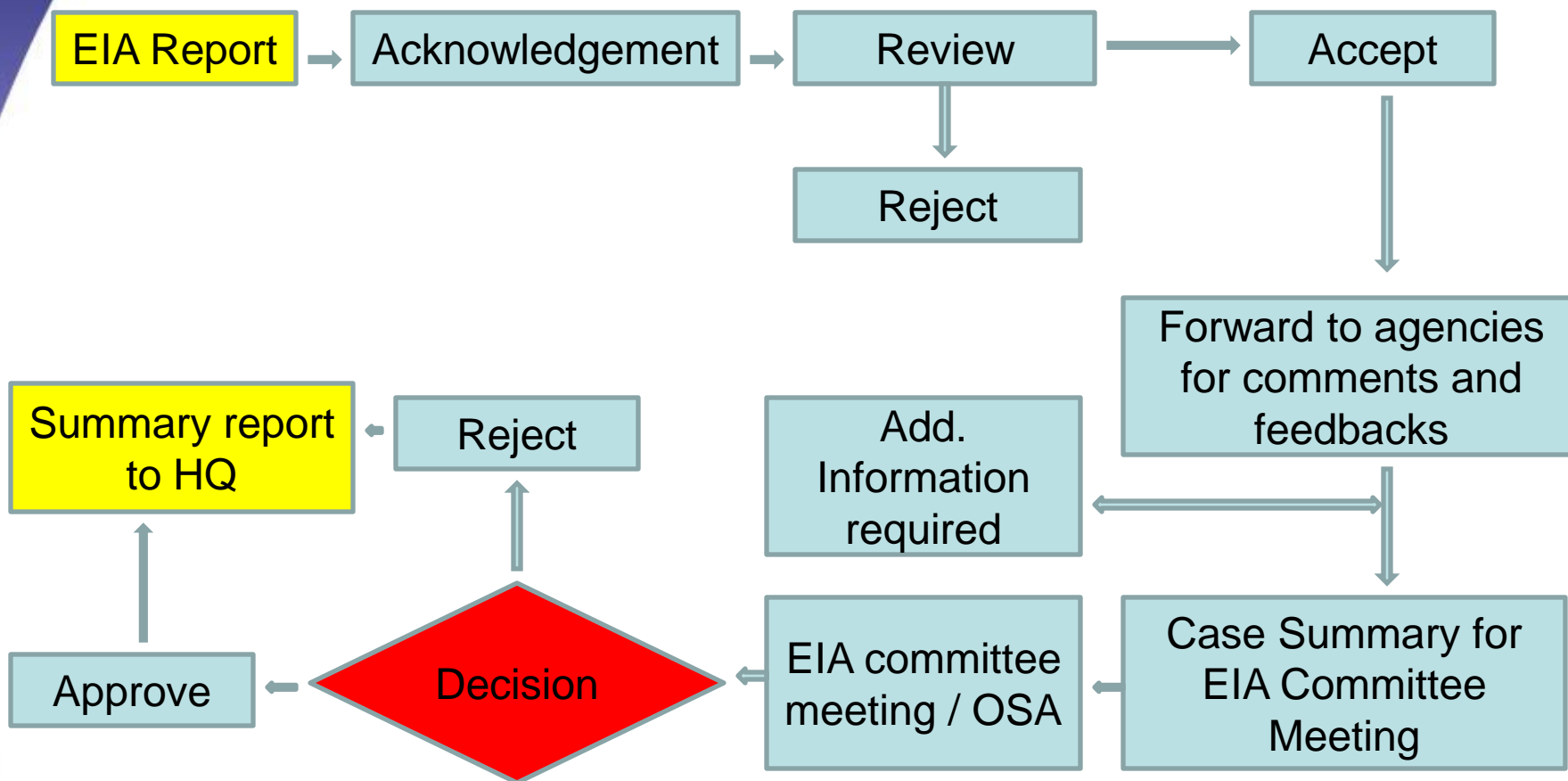


General steps in the Review Process

- ◆ Finally, DOE must either approve or reject the report
 - Minit ceraian (summary report)
 - Approval letter with conditions must be issued
 - Rejection letter with reasons for rejection is issued



Review Process for PEIA





Review Process for DEIA

- ◆ Ad-Hoc review panel
- ◆ Comments on scoping and TOR
- ◆ Conduct study
- ◆ Detailed EIA to panel members
- ◆ Advertise/ Copies available to public
- ◆ Internal DOE technical meeting
- ◆ Feedback received and ask further information
- ◆ Review Panel Meeting
- ◆ Decision
- ◆ DG to signs and release letter



Systematic Approach for the Review of reports

◆ Checklist – MS ISO 9001:2008

➤ Important note using checklist

- Information relevant?
- Any omissions/ shortcomings information? – determine what is critical for decision-making
- Specify add. Information required.



Effective Review Criteria

- ◆ Ensure all relevant information has been analysed and presented
- ◆ Assess the validity and accuracy of information contained in the report
- ◆ Quickly become familiar with the proposed project, site visit required?
- ◆ Assess the significance of the project's environmental effects
- ◆ Evaluate the need for mitigation and monitoring of environmental impacts
- ◆ Advise – whether a report should be approved or not.



Elements of Basic Review Criteria

- ◆ Description of the project
 - ◆ Outlines of alternatives
 - ◆ Description of the environment
 - ◆ Impact identification and prediction
 - ◆ Address mitigation issues.
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- Rating scale – simple (acceptable / unacceptable)
 - Broader e.g complete, acceptable or inadequate
 - Quantitative, e.g 1,2,3,4,5 (with weighting or without)



Elements of Basic Review Criteria

◆ Cross Reference

- Original TOR including scoping
- Checklist used
- Existing reviews of similar activities
- Public comments
- International treaties
- Legal requirement incl. departmental policies
- National, regional or local values and standards



Case Summary and Approval / rejection letters

- ◆ Preparation of case summary (Ringkasan Kes)
 - Review report format
- ◆ Preparation of minute of meeting and Minit Ceraian
- ◆ Preparation of approval / rejection letters.
 - Approval Letter to the project approval authority (e.g EPU, State and local council), attach conditions of approval
 - Rejection EIA report with reasons.



Exercise

- ◆ Review EIA report of different activities
- ◆ Prepare a case summary and recommendations to OSA according to standard format
- ◆ Highlight issues
- ◆ Assess adequacy of mitigating measures
- ◆ Recommendation – Approve or reject the EIA report.



End of Module